



Professional Growth, Schwan’s Food Service, and Nancy Curry Scholarships

Application Must Be RECEIVED No Later Than: April 15, 2009



SNF Professional Growth Scholarship

The School Nutrition Foundation (SNF) Professional Growth Scholarship is funded by the School Nutrition Association (SNA) members through a designated fundraising event. This scholarship is for active SNA members employed in school foodservice who undertake undergraduate or graduate study at a vocational/technical institution, community college, college or university.



The SCHWAN FOOD COMPANY™

Schwan’s Food Service Scholarship

Schwan’s Food Service makes an annual donation of \$50,000 which provides funds to the School Nutrition Foundation’s scholarship program. This scholarship enables us to “foster good nutrition in school lunch programs and to improve school foodservice management”. This scholarship is for college and university study as well as community college and technical institute enrollment. It is available to SNA members who pursue formal education in a school foodservice-related field and express a desire to make school foodservice a career. Children of active SNA members who pursue a school foodservice-related field of study are also eligible.

Handgards® INC.

Nancy Curry Scholarship

Funded by Handgards, Inc. and friends of Nancy, this scholarship is for SNA members employed in school foodservice who undertake undergraduate or graduate study at a vocational/technical institution, community college, college or university. Children of active SNA members who pursue a school foodservice-related field of study are also eligible.

CONTENTS

| | |
|---|---------|
| Application Instructions | 2 pages |
| How to Get the Application | |
| Eligibility Requirements | |
| Selection Criteria | |
| Award Information | |
| Award Notification | |
| Application Preparation | |
| RECEIPT Deadline | |
| Calendar | |
| Application | 5 pages |
| Academic Recommendation Form | 1 page |
| Professional Recommendation Form | 1 page |

APPLICATION INSTRUCTIONS

RECEIVED By: April 15, 2009

Important Note – Read and follow all of these instructions carefully. Applications that do not comply with these instructions may be disqualified.

HOW TO GET THE APPLICATION

You may download the application materials from the www.schoolnutrition.org website as either a Microsoft® Word file that you can complete on your computer or as a PDF file that may be printed and used the same as the hard copy document.

ELIGIBILITY REQUIREMENTS

- The applicant must be an active member for a minimum of one year from the postmark deadline with the School Nutrition Association (SNA) and have a history of employment in the school foodservice. Direct dependents of an active member may also apply for the scholarships.
- The applicant must demonstrate an interest in obtaining a foodservice-related field and a desire to make school food service a career.
- The applicant must be registered as a full-time undergraduate or graduate student, or be accepted, at a vocational/technical institution, community college, college or university that **offers a program designed to improve school foodservice.**
- A letter of acceptance must be provided with the application. If the applicant has been accepted to multiple institutions, send the letter from the institution that the applicant is most likely to attend.
- Applicant should have a satisfactory academic record, and must submit a current official transcript from the most recently attended academic institution indicating a cumulative grade point average. If a transcript is not available **because the course has not yet begun or is still in session at application deadline**, submit a letter of explanation.
- All portions of the application must be completed and submitted – see Application Preparation or the Application Checklist for further information. It is

the responsibility of the applicant to ensure that all portions of the application are received by the deadline. *Applications received after the deadline will not be considered.*

SELECTION CRITERIA

Applicants are evaluated on the following criteria:

- Financial need (for educational purposes)
- Career goals
- Academic achievement
- Employment history
- Recommendations

AWARD INFORMATION

- Scholarships up to \$2,000 will be awarded.
- Scholarships will **only** cover tuition, fees, and books.
- Applications will be reviewed and scholars selected by members of the School Nutrition Foundation Scholarship committee.
- Scholarship checks are distributed through the School Nutrition Foundation Scholarship Funds, made payable to the scholar, and mailed directly to either the scholar or the scholar's institution of higher learning.
- Scholars who have received previous awards are eligible to reapply as long as the scholarship has not been awarded for four (4) consecutive years.

AWARD NOTIFICATION

All applicants will be notified by mail of their award status before the School Nutrition Association's Annual National Conference.

APPLICATION PREPARATION

1. **Application** (5 pages, signed on p. 5) – Use a computer or typewriter to complete your form. **Handwritten applications will be disqualified.** Use Times New Roman font and the minimum character size for all responses is 11 point. All responses must be provided in black ink only.

Use the official application form or a photocopy of the form. Answer **all** questions. Confine your responses to the space provided. Do not submit additional materials unless otherwise instructed; extra pages or material, such as resumes, certificates, or newspaper clippings will not be read.

2. **Ensure that membership with SNA is current. Membership must be active for one year from the application deadline date.** Allow ample time for membership renewal dues to be processed to ensure that membership is current by the scholarship application due date. If you are a dependent of a SNA member, make sure your parent's SNA membership is current. There is space provided in the application for dependents to verify their parent's SNA information. Call 1-800-877-8822 if you need to confirm membership.

3. **Transcript(s) and Course Requirements** – An official transcript from *all* institutions you have attended is required.
 - Transcripts must include a cumulative GPA. If your transcript does not show a cumulative GPA, request that a school official confirm the information on school letterhead with his or her signature.
 - If coursework and grades from a previously attended institution are included on your current institution transcript, you do not need to submit a separate transcript from the previous institution.
 - If you have completed less than 4 semesters of college work, you must also submit an official high school transcript.

Additionally, a copy of the course requirements of the food service program you are pursuing is required.

4. **Recommendations** – Two recommendation forms are included with this application packet and must be returned with your application. The Academic Recommendation must be completed by an instructor or advisor who is familiar with your academic work. The Professional Recommendation should be completed by a current or former supervisor or

employer. Allow your recommender at least two weeks to complete your recommendation.

Each recommendation should be sealed in an envelope with the recommender's signature written across the seal and returned directly to the applicant for inclusion in the application. **Note: Applications with fewer than 2 recommendations will not be considered.**

All selection decisions are final and are not subject to appeal. Applications and support papers become the sole property of the School Nutrition Foundation and will not be returned.

POSTMARKED DEADLINE

All materials must be **received** in one package by **April 15, 2009**. Recommendations and transcripts may be sent separately if necessary, but it is the student's responsibility to ensure all pieces are received by the deadline. Applications received in full or part after the deadline may not be considered.

Mail to:

**School Nutrition Foundation
Scholarship Application
700 South Washington Street
Suite 300
Alexandria, VA 22204**

Important Note: All written correspondence (e-mail or U.S. mail) to the School Nutrition Foundation should reference the School Nutrition Foundation Scholarship Program.

CALENDAR

| | |
|-------------------------|---|
| October 31, 2008 | Applications available |
| April 15, 2009 | RECIEVED deadline for complete application packets |
| Prior to ANC | Award notifications mailed |



**2009-2010 School Nutrition Foundation/
Professional Growth/Schwan's/Nancy Curry Scholarship**

APPLICATION

Personal Information

MUST BE RECEIVED NO LATER THAN: April 15, 2009

Name _____
Last First Middle Initial

| | |
|--------------------------------|--|
| Address While at School | Permanent Home Address (if different) |
| Address _____ | Address _____ |
| City _____ | City _____ |
| State _____ Zip code _____ | State _____ Zip code _____ |
| Phone () _____ | Phone () _____ |

Preferred mailing address for notification on April 15, 2009: School address Permanent address

Primary e-mail _____ Alternate e-mail _____

SNA Membership # _____ Date that you Joined SNA _____

Are you: SNA Member Dependent

If dependent also include:

Name (last, first) of SNA Member _____ Relationship to Member _____

Award Information

Indicate the award(s) you are applying for: SNF Professional Growth Schwan's Nancy Curry

Program Costs

Tuition/Fees \$ _____ Books \$ _____ Total Costs \$ _____

Amount Requested

\$ _____ *Please note that the amount requested can not exceed the annual course/program costs.*

Prior SNF Awards

Have you previously applied for a School Nutrition Foundation scholarship? Yes No

Scholarship(s) previously applied for SNF Professional Growth Schwan's Nancy Curry

Have you previously been awarded a SNF scholarship? Yes No

Previous scholarship awardees indicate the following. List the most recent SNF award first.

| Name of Scholarship | Year of Awarded | Amount Awarded |
|----------------------------|------------------------|-----------------------|
| _____ | _____ | \$ _____ |
| _____ | _____ | \$ _____ |
| _____ | _____ | \$ _____ |
| _____ | _____ | \$ _____ |

Academic Information

Institution you will attend during the 2009-2010 academic year:

Institution name _____

Campus you attend _____ City, ST _____

Are you currently enrolled in this institution? Yes No

Current year in school _____ Current declared major _____

Degree Type Master Bachelor Associate Certificate Other _____

Expected graduation date (mm/yy) _____ / _____

Cumulative GPA (on a 4-point scale) _____ Major GPA (on a 4-point scale) _____

Educational History: Provide the names, city, and state of colleges or universities you have attended or are currently attending. List most recent first.

| School | Location (City, State) | Years (from/to) | Cumulative GPA | Degree(s) Received |
|--------|------------------------|-----------------|----------------|--------------------|
| _____ | _____ | / | _____ | _____ |
| _____ | _____ | / | _____ | _____ |
| _____ | _____ | / | _____ | _____ |

School Food Service Employment History

List your most recent food service employment first.

(If applicant is dependent, parent must complete this section)

| Year(s) (from/to) | Company | Position(s) | Supervisor |
|-------------------|---------|-------------|------------|
| / | _____ | _____ | _____ |
| / | _____ | _____ | _____ |
| / | _____ | _____ | _____ |
| / | _____ | _____ | _____ |
| / | _____ | _____ | _____ |

SNA, State and Local Association Activity Participation

Describe the SNA activities in which you, or if you are a dependent the activities that your parent, participated in

(Conference participation, committee involvement, presentations, etc):

| Activity | Date (mm/yy) | Involvement in the activity |
|----------|--------------|-----------------------------|
| _____ | / | _____ |
| _____ | / | _____ |
| _____ | / | _____ |
| _____ | / | _____ |
| _____ | / | _____ |

Essay

Indicate your reason(s) for selecting school nutrition as a profession, what you expect to gain from continuing education, long-term professional goals/plans, and other pertinent information that you feel is important. Confine your response in the space provided. Responses must be between 500 – 1000 words, in black ink, Times New Roman font, 1.5 spaces, and font size of 12 point. **DO NOT USE ALL CAPS.** *Suggestion: Draft essay on a separate document, apply correct format, then copy and paste in the space provided. Remember to check for spelling and grammar errors.*

Required Certification and Release – Applicant must read and sign below to be eligible.

Applicant Certification and Release of Information

- I certify that all information on this application is true and complete to the best of my knowledge.
- I certify that I meet all eligibility requirements as specified in this application and the accompanying instructions.
- I acknowledge the policy of confidentiality regarding my letters of recommendation, and
 I waive my rights of access to my letters of recommendation.
 I do not waive my rights of access to my letters of recommendation.
- I hereby authorize the School Nutrition Foundation to verify correctness of statements to appraise this application.
- I hereby authorize the School Nutrition Foundation to utilize information about and from my application for public relations purposes, publicity, or other scholarship opportunities.

Applicant's signature _____ Date _____

SNA Member's signature (if dependent) _____ Date _____

Application Checklist

Do not staple, bind, or paper clip your application materials.

Application packages must be **RECEIVED** no later than **April 15, 2009** at:

School Nutrition Foundation
Scholarship Application
700 South Washington Street
Suite 300
Alexandria, VA 22204

Enclose all following items in your application package. Incomplete or late applications may not be reviewed.

- Application** – 5 pages, fully completed, typed, and signed (no extra pages or attachments unless otherwise specified).
- Essay** – typed in black ink, Times New Roman font, minimum font size 11 point.
- Transcript(s)** – See *Application Instructions* for details.
- Course Requirements** – See *Application Instructions* for details
- 2 Letters of Recommendation** – in sealed envelopes with the recommender's signature written across the seal.

www.SchoolNutrition.org/Scholarships

